



Job title	Committee member - Finance and Sponsorship
Reports to	Chair of Finance and Sponsorship

Position Overview

This position is focused on the financial accountability and sustainability of the club, as well as leading the fundraising initiatives that will continue to drive the club forward. Sponsorship entails bringing on new sponsors through selling our mission and values to potential partners, and also servicing contracts once the partnership has been established.

Duties and responsibilities

- Sponsorship: Sales and servicing for existing and new partners for events put on by the club, and for the club as a whole
- Finance: Working closely with the Chair of Finance and Sponsorship, regarding the financial well-being of the club
- Completing tasks that are delegated to you by the Chair
- Pursuing financial opportunities from the University of Ottawa as a school club

Qualifications

- Must be enrolled as a University of Ottawa Student
- Finance & Sponsorship experience considered an asset

Skills

- Sales experience is considered an asset
- Strong attention to detail
- Strong interpersonal skills

Please send all applications to: uOttawaSBC@gmail.com